

Tender Notice

Sub: Invitation of bids for printing and supply of Handouts to 11 designated points.

Department of Health & Family Welfare invites bids (Technical and financial) under limited tender enquiry for the purpose mentioned above.

Specification and quantity of Handouts to be printed and supplied are as under:

Item	Specifications	Quantity
Handout	Maplitho Paper 70 gsm, Four color Open Size A3 Finished Size: A4 (215.9 X 279.4 mm) Single Fold	50,00,000 (Fifty Lakh)

Rate to be quoted in following format in sealed and labelled as financial bid:

Item (A)	Specification	Quantity (B)	Unit Cost per Handout exclusive of taxes (C)	Applicable Taxes @ (D)	Total unit Cost inclusive all Taxes in Rs. (E)
Handouts	Maplitho Paper 70 gsm, Four color Open Size A3 Finished Size: A4 (215.9 X 279.4 mm) Single Fold	50,00,000			

Rate may be quoted per Handout in the C and E columns of the format given above along with taxes applicable in column D. The Sample of the paper may be enclosed in separate envelop labelled as technical bid for printing and supply of handouts. Separate envelope for financial bid has to be submitted along with the technical bid along with the **EMD of an amount of Rs. 2.0 Lakh (Rs. Two Lakh only) in the form of Bank guarantee or demand draft only in favour of State Health Society sub A/C RCH** bearing the same label as above and **addressed to** Director, Directorate of Family Welfare, 7th floor, Vikas Bhawan II, Civil Lines, Delhi- 110054.

The agency shortlisted after bid evaluation process shall adhere strictly to the following:

1. The bidding agency must submit an undertaking that it has never been blacklisted by any Govt. department/agency including PSUs and Corporations.

1. Print & deliver the Handouts strictly as per the specifications at the designated points in full quantity within 48 hours of the issue of the work order. It is also to be noted that first consignment (at least one third i.e. 17.0 lac handouts) to all designated consignees (the distribution pattern and consignee address to be shared with the work order) must reach by 6:00 pm, Tuesday dated 22.09.2015. Having set the timelines as above, a minimum period of 20 hours shall be allowed to the agency to deliver the first consignment as above.

2. Second and final consignment (rest of the supply) must reach the designated points within 48 hours from the issue of work order to your firm.
3. Supplies made after the stipulated time shall not be accepted.
4. Delivery challan duly signed by the receiver at respective designated points must be attached with the bill.
5. The supplies have to be made in bundles of 2000 unit (Handouts) each.
6. In case the shortlisted agency refuses to accept the offer of contract, the EMD deposited shall automatically be forfeited.
7. In case of non/partial compliance of the work order after acceptance of the offer of this individual contract, action as deemed appropriate by the Competent Authority which may include forfeiture of EMD and an additional penalty equivalent to a sum equivalent to 5% of the payable amount against the supplies made within the stipulated time i.e. 48 hours from the issue of the work order to the shortlisted firm shall be taken. EMD of unsuccessful bidders shall be refunded within one week of the opening of tender. EMD of the successful bidder shall be refunded within 30 days of satisfactory completion of the contract.
8. Bills in triplicate along with all the delivery challans duly signed by the consignee must be submitted to Director, Director General Health Services, F-17, Karkardooma, Maharaja Surajmal Marg, Arjun Gali, Delhi-110032 within 15 days of completion of the job.
9. Director, Directorate of Family Welfare reserves the rights to accept/reject any or all the bid(s) without assigning any reason.
10. This contract shall be governed by the laws of India. Only the courts of Delhi shall have jurisdictions to decide any dispute arising out of or in respect of the contract,

The sealed quotations for the above mentioned item along with the paper sample should be submitted in this office positively by **4: 00 pm, Monday dated 21/9/2015**.

➔ Both Technical and Financial bid will be opened on **Monday dated 21/9/2015 at 04:30 pm** in presence of committee members at DFW. Bidders may also attend the same.

For any clarification on the subject, you may contact Dr. Gautam Kumar Singh at:9868394884 and Mr. Dharmendra Kumar Sahu, at: +91-8800834079,

Copy to:

- 1.Department of H&FW Website
- 2.Delhi State Health Mission website
- 3.Notice Board,DFW

Sd/-
(Dr. R.K. Gupta)
Director, Family Welfare

